**EMAIL SET-UP**

**\*\*Required. Incomplete forms will be returned. Please submit to** [**cansupport@aclu.org**](mailto:cansupport@aclu.org)**.**

If you have not already, please schedule the email on the [CAN Calendar.](https://www.acluloop.org/Departments/affiliateSupport/CAN/Lists/CAN%20Calendar1/Main.aspx)

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| **Affiliate Name \*\*** | ACLU of Georgia |

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| **Target Audience \*\*** |
| Affiliate Full List  Segmented list (Please provide zip codes, chapter code or any other geo-information below. Please separate zip codes with a comma.) |
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| **Testers and Reviewers \*\***  **Please provide the email address of those that should receive a test version of this email. One person from your affiliate should respond to the CAN team with edits from all members of your affiliate team. Please don’t have everyone reply directly to the CAN team.** |
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| **Email Template \*\***  **Note: Images are required for the Action, Event and Banner format emails.** | | | |
| Letter format  (no image) | Action format  (image 190x230) | Event Template  (image 350x300) | Banner Format (Image 600x300) |
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| **Subject line \*\***  Tease, tell or take action. Avoid initial caps, keep it under 50 characters, and make it compelling for constituents to open your email. Avoid the words “Help,” “Act,” “Marriage,” “Immigration,” “Immigrant,” “Action,” ” Let’s,” and “Save the date.” |
| Join the ACLU of GA in advancing democratic reform |

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| **Pre-header Text \*\***  The pre-header is the short summary text that follows the subject line when an email is viewed in the inbox. It is right about the header logo. Include a call to action. |
| During this critical legislative session, let’s maintain Let People Vote momentum and advance democratic reforms |

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| **Side Box Content (Action & Event format only)** |
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| **Hyperlinks for email message \*\*** |
| <http://go.peoplepower.org/go/GAvotes> |

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| **Email Body Content \*\***  Keep the content brief. One of the worst mistakes we make is trying to include the entire story into the email message. Think about when you open an email in your inbox. Do you read every single word in there? Probably not. Find a way to summarize the content compelling way, and let them click through to a page on your website for more information.  Answer the these three questions for the reader when you write your message:   1. **What are you asking me to do?** Always give the reader an action to take. Your call to action should be able to stand-alone. Remember, people scan their emails, and if there is one thing you want your recipient to notice, it is your call-to-action. 2. **What is in it for me?** You know the value of your email content, but does your recipient? Tell them why taking action is important for them or why they should attend an event. 3. **Why should I care?** Write in the second person – orient the copy toward the reader and not the ACLU. Readers take action on things that are about them or affect them. |
| Hi  Starting this week, the Georgia state legislature returns to Atlanta to create laws that will affect  you, your family, and your community. The ACLU of Georgia needs your help - your People  Power - to promote strong and fair policy for the state of Georgia, including on redistricting  reform.  Last October, when we launched the Let People Vote campaign, many of you committed to help  us convince the Georgia state legislature to advance legislation to establish an independent,  nonpartisan redistricting commission, to better protect against partisan gerrymandering. Through  the fall, many of you joined us at the gerrymandering tour events we held in places like Athens  and Jasper, with our partners at Common Cause.  Sign up **here**, to join us for the next stage of the battle. If we make a big push now, we can get  our redistricting reform bill introduced, and move to the next stage of the campaign. In joining the  team, we will keep you informed about political developments in the state legislature, and  empower you with effective actions that you can take immediately to protect our voting rights and  other civil liberties.  Sign up **now** to join the team!  Working together, we will continue to protect, fight for, and secure civil liberties and constitutional  rights for ALL Georgians.   In closing, we’d also like to thank you for the tremendous expansion in supporters of the ACLU of Georgia we’ve seen over the past year. The Georgia affiliate has grown tremendously across the state because of your support, and we are grateful and appreciative of your trust in our work. We are so excited to work with you to protect our democracy!  As always, thank you for your support and participation.  Sincerely,  Andrea Young (with photo)  Executive Director  ACLU of Georgia |

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| **Social Share Buttons \*\***  **Social share buttons are added to the Action and Event templates. Please provide the language below for Twitter. We cannot customize the email or Facebook links.** |
| **Twitter:** |
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